

“Building a better tomorrow today”

Come join our Team. Established in 2003, Taylor Northwest is a leading heavy construction contractor headquartered in Bend, Oregon. The Taylor name has been a part of Central Oregon for four generations.

Job Title: Estimator

Department: Construction

Location: Central Oregon

Wage: Top Wages in Central Oregon

Benefits: PTO, Paid holidays, 401K, Medical, FSA, Dental reimbursement plan, Life Insurance and AD&D insurance

Summary: An Estimator will be directly responsible for compiling accurate proposals through project takeoffs, specification knowledge & requirements, history, and customer relationships.

To perform this job successfully for Taylor Northwest, an individual must be able to:

Essential Duties and Responsibilities:

- Cultivate owner, client, sub-contractor, and vendor relationships
- Communicate in a courteous and effective manner
- Review and evaluate project drawings, specifications, and site conditions
- Review, complete, and assemble project take-off quantities and historical estimating data
- Solicit “requests for proposal” from sub-contractors and vendors
- Bond/Insurance requirement review
- Prepare estimate and bid review utilizing HCSS
- Assemble and complete bid packages as requested
- Analyze market and competitive advantages
- Pre-bid attendance when requested
- Communicate estimate information to project managers and field operations during pre-construction handoff meeting
- Perform assigned tasks in a timely, accurate, and efficient manner
- Present with cleanliness, punctuality, and a pleasant attitude
- Be quality & production oriented
- Pass pre-employment drug screen
- Possess a valid Driver’s License
- Maintain satisfactory attendance, a safe working environment, and observe all safety laws, policies, and rules

Software Utilized

- Microsoft Office - Word, Excel, Power Point, Project, etc.
- Bluebeam Revu
- Internet & FTP Sites

- Estimating Software - HCSS preferred
- Autodesk/Civil 3D
- Topcon GPS/Survey equipment

Communication Skill Sets

- Writing
- Verbal
- Email
- Texting
- Listening

Experience

- Minimum 5+ years of experience in an estimating role

Education

- 4 year CEM and/or Engineering Degree or equivalent

Work Environment:

- The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- This work environment will be in and out of job sites, including uneven/unstable surfaces, along with inside the office. Typical work hours are M-F 7:00 AM to 5:30 PM.
- Be respectful of your surroundings with noise and meetings.

To apply:

Visit us at: 18500 Bull Springs Road Bend, Oregon 97703

Visit our website at: <http://taylornw.com/>

Visit Indeed.com

Taylor Northwest LLC. is an equal opportunity employer.